

**Community Library Network
Board of Trustees Special Meeting Minutes
August 12, 2020
Post Falls Library**

We Empower Discovery

Trustees present: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Staff present: John Hartung, Rebecca Melton, Janelle Sells

Call to order: The meeting was called to order at 2:03 p.m. by Katie Blank, Chair

Roll call: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Executive Session: IC 74-206 1 (a) Hiring a public officer: action item

The Board moved into executive session at 2:04 p.m. M, C, Meyer

Blank Aye

Fish Aye

McCrea Aye

Meyer Aye

Veale Aye

The Board moved out of executive session at 3:21 pm. M, C, Meyer

Blank Aye

Fish Aye

McCrea Aye

Meyer Aye

Veale Aye

Discussion and action on hiring a public officer: action item

Motion to re-post the job opening for the library director position with a salary starting at \$110,000.

M, C, McCrea

The job description will be reviewed and the Director will bring bids from recruiting companies to a future Board meeting

FY 2021 Budget discussion: action item

The Director explained that 1.5 % tax increase would allow for staff increases and some flexibility in negotiating with a new director. The projected Q1+ amount is significantly larger than is needed for the first quarter's expenses. Revenue projections include a reduction in sales tax income with property tax income rebounding some. Staff suggests putting extra in CARRF to fund capital projects. Blank would like to have some additional money available for the new director's salary negotiation. The published budget reflects a 2% increase.

Blank suggested going into the budget hearing with the 2% increase and reducing to a 1.5% increase after hearing.

The Director reminded the Board that the process for reserving foregone has changed. Any money not taken in the budget needs to be put into foregone through a resolution if the Board wants to have that money available in the future. A resolution would need to be adopted on the 27th and included with the L2 paperwork.

Meyer asked to have an updated salary schedule reflecting the 50 cent increases for circulation specialists.

Agenda discussion and requests

None

Set Special and regular meeting dates

The Budget Hearing is scheduled for 6:00 p.m. on August 13, 2020

Budget approval is scheduled for the special meeting on August 27, 2020

Meeting review:

None

Adjournment: action item

The meeting was adjourned at 4:06 p.m.

M, C, McCrea

Respectfully submitted,

John Hartung, Rebecca Melton

Calendar of events:

Aug 13:	6	Post Falls	Budget Hearing
Aug 20:	2 - 5	Post Falls	regular meeting
Aug 27:	6	Post Falls	special Board meeting

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Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

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