

**Community Library Network  
Board of Trustees Special Meeting Minutes  
June 26, 2020  
Post Falls Library**

**We Empower Discovery**

**Trustees present:** Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

**Staff present:** John Hartung, Rebecca Melton, Janelle Sells

**Call to order:** The meeting was called to order at 1:14 p.m. by Katie Blank, Chair

**Roll call:** Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

**Discussion of 2021 Budget draft 2**

The Director introduced draft 2 dated June 18, 2020, of the 2021 budget sheet which includes separate columns for FY 2019 actual, FY 2020 estimated actual, FY 2021 budget with only growth included and FY 2021 with growth and 1.5% added. The estimated 2020 actual will be updated when the July tax check is received. A bequest for the Pinehurst Library, if received in this budget year, could require reopening the budget.

Fish questioned the estimated FY2020 actual. Staff explained that savings realized during closure were offset by the decrease expected in total sales tax revenue.

McCrea noted the high number of circulation specialists employed by the District and asked if we need to evaluate the part-time nature of the district work force. The additional cost of full-time employees and the number of people needed to cover shifts are primary reasons why the District has so many part-time workers.

McCrea mentioned that she has heard that the justification for the taking the 3% property tax increase is to keep District buildings and vehicle in good repair but does not see an increase for facilities in the proposed budget. To make facilities expenditures clearer, staff will outline total facilities expenses from all appropriate line items for the July meeting.

The Director reminded trustees that a special meeting may be necessary to set the budget after receiving the July tax check.

Meyer requested that staff research the median take home salary for the area.

**Executive Session: IC 74-206 1 (a) Hiring a public officer: action item**

The Board went into executive session per IC 74-206 1 (a) at 2:26. M,C, Meyer

Blank	Aye
Fish	Aye
McCrea	Aye
Meyer	Aye
Veale	Aye

The Board returned from executive session at 3:05. M, C, Meyer

Blank	Aye
Fish	Aye
McCrea	Aye
Meyer	Aye
Veale	Aye

The Board moved to extend the meeting until 3:30 pm. M, C, Meyer

The Board moved to go into executive session per IC 74-206 1 (a) at 3:07 pm. M, C, Meyer

Blank	Aye
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Fish Aye  
McCrea Aye  
Meyer Aye  
Veale Aye

The Board returned from executive session at 3:34 pm. M, C, Meyer

Blank Aye  
Fish Aye  
McCrea Aye  
Meyer Aye  
Veale Aye

At 3:37 pm it was moved to extend the meeting 15 minutes. M, C, Veale

**Agenda discussion and requests:**

None

**Set Special and regular meeting dates:**

A special meeting was set for Tuesday, July 7, 2020, from 1:00-3:00p.m. to examine salaries and determine the schedule for meeting with director candidates.

**Meeting review:**

None

**Adjournment:** action item

The meeting was adjourned at 4:00p.m.

M, C, Veale

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**Calendar of events:**

July 16:	2 - 5	Spirit Lake	regular meeting
Aug 13:	6	Post Falls	Budget Hearing
Aug 20:	2 - 5	Post Falls	regular meeting
Aug 27:	6	Post Falls	special Board meeting

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Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

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