

**Community Library Network
Board of Trustees Special Meeting Minutes
March 16, 2020
Hayden Library**

We Empower Discovery

Trustees present: In person: Katie Blank, Bob Fish, Regina McCrea; by phone: Judy Meyer

Trustees absent: Michele Veale

Staff present: In person: Anne Abrams, Rebecca Melton, Janelle Sells, Deena Grangaard; by phone John Hartung

Call to order: The meeting was called to order at 1:00 p.m. by Katie Blank, Chair

Roll call: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer

Discussion and approval of motion to close the libraries to the public from March 17 to April 6: action item

Board approved closing all District libraries to the public from March 17 through April 6, 2020
M, C, Fish

Some staff will work at home and a few staff will come into a library building to do essential work. Overdue block on library materials will be removed so members can access e-materials. Managers will check on buildings.

Discussion and approval of motion concerning salaries during closure: action item

The Director asked the Board to pay staff for scheduled hours while libraries are closed.

The Board authorized continued payment of employees consistent with regular and ordinary wages during library closure. Management will continue the work of the library as they are able, including checking on the safety and security of buildings, completing payroll and performing all other activities deemed necessary by the Director.

M, C, McCrea

Set Special and regular meeting dates

None

Meeting review

None

Adjournment: action item

The meeting was adjourned at 1:58 p.m.

M, C, Fish

Respectfully submitted,

John Hartung, Rebecca Melton

Calendar of events:

Mar 19:	2 - 5	Post Falls	regular meeting
Apr 16:	2 - 5	Post Falls	regular meeting
May 21:	2 - 5	to be determined	regular meeting

Please let us know if you need auxiliary aids or services to enjoy our libraries. This includes providing a sign language interpreter, assistive listening devices, or print materials in a digital format. We can also modify programs, services, or activities, within reasonable limits. Please request these services through Randy Zepeda, ADA Coordinator, preferably 15 days in advance, but no later than 72 hours before the event.

Phone: 208-773-1506 ext. 329

Email: ADAcordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in print or Braille, let us know.