

**Community Library Network
Board of Trustees Special Meeting Minutes
July 7, 2020
Post Falls Library**

We Empower Discovery

Trustees present: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Staff present: John Hartung, Rebecca Melton, Janelle Sells

Call to order: The meeting was called to order at 2:03 by Katie Blank, Chair

Roll call: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Executive Session: IC 74-206 1 (a) Hiring a public officer: action item

The Board went into executive session at 2:04 p.m. M, C, Meyer

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|--------|-----|
| Blank | Aye |
| Fish | Aye |
| McCrea | Aye |
| Meyer | Aye |
| Veale | Aye |

The Board returned from executive session at 3:20 p.m. M, C, Meyer

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|--------|-----|
| Blank | Aye |
| Fish | Aye |
| McCrea | Aye |
| Meyer | Aye |
| Veale | Aye |

Discussion of 2021 Budget draft 2

The Director explained that the budget documents are unchanged from the ones shared at the last meeting. Updated budget information will be shared at the regular meeting 7/16/2020.

The Director asked if the Board was comfortable with the salary budget and staff raises as presented.

Blank replied that she felt staff was being careful in presenting raises based on pandemic situation and budget projections that are available.

The Director discussed the number of circulation specialists at individual libraries. Most of these positions are part-time, non-benefitted jobs. Replacing part-time jobs with a higher number of full-time positions would be more costly and would take some time to implement.

Fish requested a projection for each budget line through the end of FY 2020

McCrea would like a clearer picture of how much of the District budget is spent on facilities including a percentage. Staff discussed how facilities spending is covered by several budget lines including janitorial, equipment, repairs and maintenance, capital and CARRF.

The meeting was extended by 15 minutes

M, C, McCrea

Agenda discussion and requests:

None

Set Special and regular meeting dates: The Board was reminded of the special meeting on the 30th of July from 2:00-3:00 to hear about the July tax check and adopt a budget for publication

Meeting review:

None

Adjournment: action item

The meeting was adjourned at 4:22

M, C, Fish

Respectfully submitted,

John Hartung, Rebecca Melton

Calendar of events:

| | | | |
|----------|-------|-------------|-----------------------|
| July 16: | 2 - 5 | Spirit Lake | regular meeting |
| Aug 13: | 6 | Post Falls | Budget Hearing |
| Aug 20: | 2 - 5 | Post Falls | regular meeting |
| Aug 27: | 6 | Post Falls | special Board meeting |

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Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

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