

**Community Library Network
Board of Trustees Special Meeting Minutes
12 June 2020
Post Falls Library/virtual/phone**

We Empower Discovery

Trustees present: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale
Staff present: John Hartung

Call to order: The meeting was called to order at 1:02 pm by Katie Blank, Chair

Roll call: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Procedures for reference checks:

The Board reviewed the procedure for conducting reference checks. Katie led a discussion of the sample reference check questions that were provided. After discussion, the Board agreed that the questions submitted were usable. Bob and Judy will conduct the reference checks and will follow up with additional persons if they feel a need to do so. Each of the candidates has been asked to provide four to six references to be contacted.

The Board discussed the preliminary procedures for the on-site interviews. A general format was established, consisting of a tour of some of the buildings in the morning, lunch catered in the Post Falls Library, a formal Board meeting at which questions would be asked, a break of a couple of hours and then a social dinner. Judy agreed to seek out a place for dinner that had a private room.

The Board took a break from 2:00 to 2:10 pm.

Executive Session: IC 74-206 1 (b) Evaluation of personnel: action item

It was moved to go into executive session at 2:11 pm per Idaho Code 74-206 1(a) hiring a public officer.
M,C, Meyer

Blank	Aye
Fish	Aye
McCrea	Aye
Meyer	Aye
Veale	Aye

It was moved to return to regular session at 2:55 pm. M,C, Meyer

Blank	Aye
Fish	Aye
McCrea	Aye
Meyer	Aye
Veale	Aye

Agenda discussion and requests:

It was suggested that a discussion of land in Rathdrum be put on the 18 June agenda.

Set Special and regular meeting dates:

No discussion

Meeting review:

None

Adjournment: action item

The meeting adjourned at 3:00 pm
M, C, Veale

Respectfully submitted,

John Hartung

Calendar of events:

June 18:	2 - 5	Post Falls/virtual	regular meeting	West end of PF library
July 16:	2 - 5	Spirit Lake library	regular meeting	Meeting room

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Phone: 208-773-1506 ext. 329

Email: ADAcordinator@communitylibrary.net

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